



## ONLINE APPLICATION INSTRUCTIONS UCD Arts & Humanities Study Abroad Programme Fall Trimester 2024

- Go to <http://www.ucd.ie/apply/> and select the 'APPLY TO UCD' button.
- Select 'Start a new course application'
- As a first-time applicant, click on **Create a new account** and create your own Login ID (max 9 characters alpha-numeric) and a PIN (six characters, numeric). After entering the Login ID and the PIN, click on LOGIN
- Take a note/record of your login and password as it is needed to log back into an application when accepting an offer
- Create the security question and then select 'continue'
- You have the option here to edit your personal details
- Choose the 'Course Finder' tab. Under 'Special Groups' select the 'Study Abroad' from the drop-down menu and hit the Search button
- Select your Programme choice:
  - Select **Study Abroad Arts & Humanities Autumn (CF12)** if you intend to take most of your courses in:
    - Art History
    - Classics
    - English
    - History
    - Irish Folklore
    - Irish Studies
    - Languages
    - Linguistics
    - Music
- Complete the 'General Questions' section by answering all questions asked
- Under 'Application Checklist' please upload supporting documents.
  - The supporting documents are;

**For application queries, please contact:** Ruth Redahan, Study Abroad Manager, College of Arts & Humanities, University College Dublin, Belfield, Dublin 4, Ireland Tel: + 353 1 716 8469/ Email: [artsstudyabroad@ucd.ie](mailto:artsstudyabroad@ucd.ie)

- ❖ An official copy of your academic transcript.
  - ❖ A copy of your passport or birth certificate
  - ❖ Certificate of English language proficiency for applicants **is not** required where students are studying at a US university
- You may save your application and return to it before you finally submit it, but please remember to select the '**submit**' option when you are finished

**NOTE: STUDY ABROAD APPLICANTS ARE NOT REQUIRED TO PAY AN APPLICATION FEE OR DEPOSIT.**

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